

CAPITALIZATION

In English, all **Proper Nouns** (the names of specific people, places, and things) are capitalized, while Common Nouns (all other nouns) are not capitalized.

- **Proper Nouns**
 - Hyderabad
 - Ramesh
 - Jains
- **Common Nouns**
 - city
 - boy
 - religious sect
- **Capitalize Proper Nouns (Names of people)**
 - Ramesh
 - Rani
 - Sandra
 - London
- **Capitalize Geographic Names**
 - Himalayan Range
 - Nile River
 - London
 - the Thar Desert
- **Capitalize names of celestial bodies**
 - Venus
 - the North Star
 - Orion
 - Halley's Comet
- **Capitalize Races, nationalities, and languages**
 - Native American
 - Asian
 - Japanese
 - Hindi
- **Capitalize names of Trademarks**
 - Xerox
 - Coke
 - Levi
 - Nike

- **Capitalize historical events, periods, documents and treaties**
 - American Revolution
 - World War II
 - the Treaty of Warsaw
 - Apollo Clinic
- **Capitalize names of organisations, clubs, corporations, institutions, govt. agencies, etc**
 - United Nations
 - Rotary Club
 - Rockefeller Institute
 - Election Commission
- **Capitalize names of the week**
 - Sunday
 - Monday
 - Saturday
 - Friday
- **Capitalize months of the year**
 - January
 - February
 - March
 - December
- **Capitalize names of religions, religious ceremonies and sects of people, holy books**
 - Catholicism
 - Hindus / Deepavali / Hinduism
 - Ramadan / Buddhist /
 - the Holy Bible / the Ramayana
- **Capitalize abbreviations**
 - IBM
 - UNO
 - NASA
 - AIDS
- **Capitalize titles with names**
 - Reverend Martin Luther King
 - Prime Minister Modi
 - Great Grandmother Janaki

- Storyteller Guha
- **Capitalize the first word of a sentence or a deliberate sentence fragment.**
 - The sun rises in the east.
 - I love my country.
 - Stop acting.
 - Imagine that.
- **Capitalize the first word of a quoted sentence.**
 - The teacher said, “Stop talking, children.”
 - I asked, “Where do you think you are going?”
- **Capitalize poetry exactly as the poet has.**
 - For the man who should lose me is dead
Fighting with the Duke in Flanders,
In a pattern called a war.
Christ! What are patterns for?

--Amy Lowell, “*Patterns*”

what if a much of a which of a wind
gives the truth to a summer’s lie;

--E.E. Cummings, “*what if a much of a wind*”

Because I could not stop for Death—
He kindly stopped for me—

--Emily Dickinson, “*Because I could not stop for Death*”

- **Capitalize the first and last words and all the important words in the titles of works.**
 - Book – Bird by Bird
 - Book Title: A Passion for Excellence: The Leadership Difference

